



# VACANCY

**Chair of Trustees - Rise:61**

**Application Pack**



## **Charity Trustee Opportunity – Chair of Trustees**

[Rise:61](#) is seeking to appoint a new Chair of Trustees in February 2024 due to the current Chair stepping back from the role because of work commitments. This is an exciting opportunity for a passionate individual to have a real impact on the lives of young people in Salisbury.

### **Who we are**

Rise:61 is a charitable incorporated organisation that was established in 2014 to support young people in the estate of Bemerton Heath, Salisbury which is in the top 20% of most deprived wards in England and has the highest child poverty rate across all of Swindon and Wiltshire.

Today the charity works directly with 60 young people each week, providing free after school clubs, trips, mentoring, community events and alternative education provision. We exist to help young people tell a different story with their lives. Rise:61 is a Christian charity that employs 9 staff (the majority of which work part time) and has an annual turnover of around £250,000.

### **Join our Team**

We are on the lookout for a dynamic individual to become our new Chair of the Board of Trustees. In this pivotal role, you will lead our Board of Trustees, chair meetings, provide crucial support to the experienced Director, and serve as a spokesperson for our charity. This is your chance to work alongside a vibrant and passionate team of Trustees, staff and volunteers in an organisation that's making a real difference.

### **Who we're looking for**

You don't need prior experience as a Chair of Trustees; what matters most is your commitment, skills, and enthusiasm. The role requires a commitment of about 4 hours a week including six Board of Trustee meetings per year. The role is unpaid but out of pocket expenses are reimbursed.

The charity is at an exciting point in its development, and after a period of significant growth in the last 24 months we are in a strong position to increase our impact. To guide our work for the coming years we are embarking on a process in early 2024 to refresh our vision and develop a 5 year strategy. Therefore, we are looking for somebody with the passion,



knowledge and skills to help contribute to this process and further grow our impact in the community.

### **Role Profile**

The Chair of Trustees will hold the Board and Senior Leadership Team to account for Rise:61's mission, vision and strategic plan, ensuring that each Trustee fulfills their duties and responsibilities for the effective governance of the organisation. The Chair will also support the Director and ensure the Board works closely with the Senior Leadership Team.

### **Key duties and responsibilities include:**

#### **Leadership**

- Being willing and able to lead Rise:61 in partnership with the Director
- Creating the environment for a high performing Board team
- Providing leadership to Rise:61 and the Board by ensuring that everyone remains focused on the delivery of the organisation's charitable purposes in order to maximize impact for its beneficiaries
- Chairing and facilitating Board meetings and monitoring that decisions taken at meetings are implemented
- Delegating to other trustees as appropriate

#### **Considered Decision-making**

- Ensuring well founded decision-making in the best interests of Rise:61 to advance the purpose and values of Rise:61
- Bringing impartiality and objectivity to decision-making
- Ensuring youth voice is central to decision making at all levels of the charity

#### **Clarity of Purpose**

- Steering the Board in identifying the key governance decisions to be made
- Planning the annual cycle of and setting the agendas for, Board meeting and other general meetings alongside the Director
- Ensuring the Board functions as a unit and works closely with the Senior Leadership Team to achieve Rise:61 strategy and agreed objectives.



- Ensuring an inclusive Board of Trustees that incorporates the right balance of skills, knowledge and experience to govern and lead the charity effectively

### **Cohesive Board**

- Developing the knowledge and capability of the Trustees including induction, training, biennial appraisal and succession planning (with the Director)
- Addressing any conflict within the Board and within the organisation, liaising with the Director to achieve this
- Make sure that the skills of staff and those on the Board are used effectively; set up sub- committees or working groups where necessary

### **Constructive Relationships**

- Liaising with the Director to keep an overview of Rise:61 affairs and to provide support and challenge as appropriate, while respecting the boundaries that exist between the two roles.
- Work alongside the Director to strengthen partnerships with voluntary and statutory sector organisations

### **Compliance**

- Make sure that best practice, policies and regulations are followed by the organisation
- Ensure strong governance of the charity and compliance with the legal duties, responsibilities and liabilities of trusteeship



## Person Specification

<b>Experience</b>	
<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• Experience of operating at a senior strategic leadership level - voluntary, public or private sector</li> <li>• Experience of charity governance and or working with or as part of a Board of Trustees</li> <li>• Commitment to excellence with a focus on outcomes and continuous improvement</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of chairing meetings, events</li> <li>• Lived experience of Bemerton Heath or working with young people in disadvantaged estates</li> </ul>
<b>Personal Qualities</b>	
<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• Able to commit time to conduct the role well, including travelling and attending events/meetings in and out of office hours</li> <li>• A self starter, practice, flexible and calm</li> <li>• Able to engage with and influence a wide range of stakeholders</li> <li>• Ability to be impartial, fair and to respect confidences</li> <li>• Demonstrate tact and diplomacy</li> <li>• Self-awareness and humility</li> <li>• Active Christian faith (As per our constitution all Rise:61 charity trustees must subscribe and adhere to, in belief and lifestyle, the Statement of Faith - see appendix 1)</li> </ul>	
<b>Knowledge and skills</b>	
<b>Essential</b>	<b>Desirable</b>
<ul style="list-style-type: none"> <li>• Strong inter-personal and relationship building abilities</li> <li>• Excellent communication skills both written and verbal</li> <li>• Good understanding of charity governance</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of the youth work sector</li> <li>• Knowledge and involvement in the charity sector and networks across Salisbury and Wiltshire</li> <li>• Knowledge in how to incorporate youth voice effectively at a governance level</li> </ul>



### **Terms of Appointment**

- This is a voluntary role, initially for a 3 year term, with the possibility of 2 reappointments
- Out of pocket expenses are offered, if required.

### **Time Commitment**

- Chairing Board meetings: these are held every 2 months, usually online on a Thursday evening, for up to 2 hours
- Biennial review with each trustee
- Attend sub committee meetings as required
- Together with the Senior Leadership Team, prepare and facilitate one Trustee and Management away day each year
- Attend an induction in Bemerton Heath
- Attend events, whole organisation meetings as appropriate
- Complete additional training as identified for the Board as a group or individual

### **Location**

- Meetings are held either virtually or at a venue on Bemerton Heath, Salisbury

### **Eligibility Checks**

- A enhanced DBS check will be required
- Candidates are asked to consider and declare any existing or potential conflicts of interest
- Satisfactory references
- Trustee disqualification checks required. Notably, Section 72(1) of the Charities Act 1993 disqualifies anyone from being a Trustee who:
  - has been convicted of an offence involving deception or dishonestly, unless the conviction is spent
  - is an un-discharged bankrupt
  - has previously been removed from being a Trustee of a charity by the courts or the Charity Commission
  - is under a disqualification order under the Company Directors regulatory framework.



### **How to apply for the role**

Please email your application to [mike@rise61.org](mailto:mike@rise61.org) by **9am on 10th January 2024** including the following:

- Your CV
- A supporting statement explaining:
  - Why you are interested in the role
  - What skills and experience you would be able to offer
  - Where people would say they see your values outwork in your life/work
  - How you would describe your Christian faith

Interviews will then be held in late January 2024.

You must be over 18 to apply.

For an informal discussion and to answer any questions about the role prior to applying please contact our current Chair of Trustees, Andy Malcolm by calling 07736 066843 or email [andy@rise61.org](mailto:andy@rise61.org)



## **Appendix 1 - Statement of Faith (taken from our constitution)**

We believe in...

1. The one true God who lives eternally in three persons—the Father, the Son and the Holy Spirit.
2. The love, grace and sovereignty of God in creating, sustaining, ruling, redeeming and judging the world.
3. The divine inspiration and supreme authority of the Old and New Testament Scriptures, which are the written Word of God—fully trustworthy for faith and conduct.
4. The dignity of all people, made male and female in God's image to love, be holy and care for creation, yet corrupted by sin, which incurs divine wrath and judgement.
5. The incarnation of God's eternal Son, the Lord Jesus Christ—born of the virgin Mary; truly divine and truly human, yet without sin.
6. The atoning sacrifice of Christ on the cross: dying in our place, paying the price of sin and defeating evil, so reconciling us with God.
7. The bodily resurrection of Christ, the first fruits of our resurrection; his ascension to the Father, and his reign and mediation as the only Saviour of the world.
8. The justification of sinners solely by the grace of God through faith in Christ.
9. The ministry of God the Holy Spirit, who leads us to repentance, unites us with Christ through new birth, empowers our discipleship and enables our witness.
10. The Church, the body of Christ both local and universal, the priesthood of all believers—given life by the Spirit and endowed with the Spirit's gifts to worship God and proclaim the gospel, promoting justice and love.
11. The personal and visible return of Jesus Christ to fulfil the purposes of God, who will raise all people to judgement, bring eternal life to the redeemed and and eternal condemnation to the lost, and establish a new heaven and new earth.