

Role Profile:

Data, Digital & IT Committee Non-Trustee Member

Purpose of the Role

- To be a non-Trustee member of the Data, Digital and IT committee. As a Technology, Digital & IT specialist, you will have an advisory role more specifically to provide strategic oversight, scrutiny, challenge and assurance to the Board on all Hestia's digital and technology activities, ensuring that technology is used responsibly and effectively to enhance service delivery, strengthen governance, and provide trustee colleagues with assurance on data and cyber security to support long-term sustainability.
- There is potential for this role to become a full Trustee role in December 2026 when we will have a full-time vacancy on the board.

Key Responsibilities

- Offer guidance on emerging risks, opportunities, and best practices.
- Support the committee chair in overseeing the development and implementation of data, digital and IT strategies, ensuring alignment with the charity's objectives and regulatory requirements.
- Ensure robust data governance, cyber security, and data protection policies are in place, regularly reviewed, and effectively managed.
- Advise / comment on the charity's approach to digital transformation, AI adoption, and technology investment, ensuring ethical and secure use of digital tools.
- Support the charity in maintaining relevant cyber security accreditations.
- Translate technical risks and opportunities for non-technical trustees, enabling informed decision-making.
- Support the evaluation of IT-related proposals and projects, including risk assessment and business continuity planning.
- Actively participate in committee and board meetings, contributing to policy, strategy, and performance review.

Skills and Experience

- Digital and technology leadership, ideally at Board or senior executive level.
- Experience in IT strategy planning, risk management, and business continuity/disaster recovery.
- Expertise in cyber security, digital transformation and ideally AI.
- Strong understanding of data protection, digital ethics, and regulatory frameworks.
- Ability to communicate complex technical issues clearly to non-specialists.
- Commitment to the charity's mission and values, with a proactive approach to learning and development.

Qualities

- Strategic thinker with a collaborative approach.
- High integrity and sound judgment in managing sensitive data and digital risks.
- Willingness to champion digital innovation and resilience across the charity.

Time Commitment

- Attend Data, Digital and IT Committee meetings (typically 4 per year + the AGM).
- Allow additional time for preparation and follow-up as needed.

Legal Status & Duties

- Non-trustee committee members are not charity trustees and do not hold legal governance responsibilities for the charity.
- Not liable for charity finances or statutory compliance, but expected to provide honest, constructive advice and assist in the smooth running of the charity.